



# PENNSYLVANIA GAME COMMISSION

## NORTHCENTRAL REGION

Northcentral Region  
1566 South RT 44 Hwy  
Jersey Shore, PA 17740

February 28th, 2023

### REQUEST FOR BIDS INVASIVE SPECIES MOWING PA GAME COMMISSION NORTHCENTRAL REGION

Prospective Bidders:

The Northcentral Region of the Pennsylvania Game Commission (PGC) is soliciting bids for invasive species spraying work on State Game Lands (SGL) 087 located in Clearfield County. The locations of the projects are depicted on the attached maps. Specifications are detailed in Attachment 1.

Bids are to be submitted electronically thru the Commonwealth's "PA Supplier Portal" system by **March 29, 2023 at 2:00PM**. If you have not registered as a vendor with the state, you must first complete this at [www.pasupplierportal.state.pa.us](http://www.pasupplierportal.state.pa.us) prior to submitting an electronic bid. Any questions regarding this may be directed to Bobbi Mercer ( [bmercer@pa.gov](mailto:bmercer@pa.gov) ) at 717 787-6594.

The bid shall be awarded on a **single contract basis**. The unit price shall include the cost of labor, materials, insurance, and all miscellaneous expenses necessary for the completion of the tasks. Prices bid shall be in dollar and cents only. Payment will be dispersed based on the amount of work completed as per the required specifications. **The work may begin after PO is received by the contractor and performance bond is provided to the PGC. Work must be completed by June 26, 2023. No extension of time will be awarded.**

The attached documents provide all necessary specifications, instructions, contact information, maps, etc.

Questions can be directed to:

Shawn Seeley  
State Game Warden / Land Management Group Supervisor  
(814) 505-9059  
Email: [shseeley@pa.gov](mailto:shseeley@pa.gov)

## GENERAL SPECIFICATIONS

### Invasive Species Mowing

#### I. SCOPE OF WORK:

- A. The Pennsylvania Game Commission (PGC), Northcentral Region, requires services to mow 60 acres on State Game Lands (SGL) 087, Clearfield County. Services shall include, but not be limited to, the furnishing of all labor, superintendence, tools, equipment, and herbicide for the project as per Attachment 1. **All Purchase Orders require the contractor to provide the equipment, materials, labor, insurance, and all miscellaneous expenses to complete the operation.**
- B. This project is being bid as one contract.

Any questions concerning the technical aspects of this project should be directed to the Land Management Group Supervisor (LMGS):

Shawn Seeley  
State Game Warden / Land Management Group Supervisor  
Pa Game Commission, Northcentral Region  
1566 South Rt. 44 HWY  
Jersey Shore, PA 17740  
(814) 505-9059  
[shseeley@pa.gov](mailto:shseeley@pa.gov)

#### II. PROJECT LOCATION:

SGL 087 in Penn and Bell Twps. This SGL is in Clearfield County. Access to SGL 087 is via Rock Springs Road, located off Magee's Mills Road. South of Troutville. See attached map.

#### III. CONTRACT TASKS:

- A. There is one line-item bid.
- a. Mow 60 acres -Bid per Acre
- B. The contractor will supply all necessary equipment to complete mowing of Autumn Olive Black Locust and Multifloral Rose.
- C. Contractor shall comply with Attachment 1, SGL 87 Invasive Species Mowing Project.

#### IV. SITE INSPECTION AND ASSISTANCE:

The PGC will conduct an optional one-time-only tour of the work site for prospective bidders on **March 22nd, 2023 at 08:00am**. Attendees will meet on SGL 087 Rock Springs and Yoder Rd intersection. Coordinates are listed under Section II. **PGC recommends potential operators visit project site location.**

#### V. CONTRACT REQUIREMENTS:

- A. The project will begin within 10 days of the contractor's receipt of the Purchase Order that includes a notice to proceed after May 15,2023 (weather permitting). All work must be completed by **June 26, 2023**. No extensions will be granted.
- B. The contractor agrees to comply with all attachments. The Commission reserves the right to reject any or all bids.
- C. The Operator is obligated to furnish equipment, materials, support equipment, and personnel necessary to complete the road improvement project as specified. The Operator maintains responsibility for the entire project even if another organization/subcontractor is providing part of the equipment and/or personnel.
- D. As further guarantee of faithful performance of the conditions set forth in this Contract, the successful bidder hereby agrees to furnish the PGC with a cashier's, treasurer's, or certified bank check, payable to the "Pennsylvania Game Commission", **as bond in the amount of \$2,000.00**, within 7 days of receiving notice and prior to commencing work on the SGL. The check shall be mailed to the address stated above in Section 1. The contractor agrees that said deposit, upon failure on the part of the contractor to fulfill all and singular the conditions and requirements herein set forth or made a part hereof, shall be retained by the Commission to be applied to satisfy the contractors obligations assumed hereunder.
- E. Failure to comply with any of the terms or conditions of the Contract may result in cancellation of the agreement.
- F. The contractor shall comply with all State Game Lands regulations.
- G. An emergency spill kit must be always available on site during active operations on the project site.
- H. Prevailing minimum wages apply to this project. Refer to the wage rate attachment to the specifications.

#### VI. INSURANCE REQUIREMENTS:

- A. The contractor will provide Worker's Compensation insurance sufficient to cover all the employees of contractor working to fulfill this contract.
- B. Comprehensive General Liability Insurance, including bodily injury and property damage insurance, to protect the Commonwealth and the contractor from claims arising out of the

performance of the contract. The amount of Bodily Injury Insurance shall not be less than \$300,000.00 for injury to or death of persons per occurrence. The amount of Property Damage Insurance shall not be less than \$300,000.00 per occurrence.

**Such policies shall name the Commonwealth as an additional insured.** Prior to the commencement of work under this contract, the contractor must provide the Commonwealth with current Certificates of Insurance. These Certificates shall contain a provision that coverage afforded under the policy shall not be canceled or changed until at least thirty (30) days prior written notice has been given to the Commonwealth.

**HOLD HARMLESS:** The contractor shall be responsible for and agrees to indemnify and hold harmless the Commonwealth from and against damages to property or injuries (including death) to any persons and other losses, damages, expenses, claims, demands, suits, and actions by any party against the Commonwealth.

## **VII. BID AWARD:**

Bidders must offer prices for all items as listed in the electronic bid form.

The bid will be awarded to the bidder with the lowest total price for the project. One purchase order will be awarded for the project.

Bids are to be submitted electronically thru the Commonwealth's "PA Supplier Portal" system by **March 29<sup>th</sup>, 2023 at 2:00PM.** If you have not registered as a vendor with the state, you must first complete this at [www.pasupplierportal.state.pa.us](http://www.pasupplierportal.state.pa.us) prior to submitting an electronic bid. Any questions regarding this may be directed to Bobbi Mercer ([bmerc@pa.gov](mailto:bmerc@pa.gov)) at 717-787-6594.

The Commission reserves the right to reject any and all bids and to choose the bid that, in its sole opinion, best meet the needs of this project.

**ALL VENDORS WHO CONDUCT BUSINESS WITH THE PENNSYLVANIA GAME COMMISSION MUST HAVE A VENDOR NUMBER ASSIGNED TO THEM IN ORDER TO RECEIVE PAYMENT FROM THE COMMONWEALTH.**

Vendors may access the website [www.pasupplierportal.state.pa.us](http://www.pasupplierportal.state.pa.us) or phone (877) 435-7363 or (717) 346-2676 or email [ra-srmhelp@state.pa.us](mailto:ra-srmhelp@state.pa.us) for assistance to register as a new vendor or, if you are an existing vendor, to change a main or remit to address. This is a Dept of General services (DGS) website, so you need to contact them directly if you have any problems with the website.

**VIII. CONTRACT TERM:**

The contract term shall commence upon April 1st, 2023, receipt of required bond, certificate of insurance, signed General Specifications page, and terminate **June 26, 2023**. No extensions will be granted.

**IX. PAYMENT TERMS:**

Payment for road improvement contract: The price shall include all labor, equipment, tools, insurance and all items necessary for the completion of the project.

The contractor shall be paid on a reimbursement basis after the final inspection verifies work was successfully completed to the terms and specifications outlined in the contract.

**ATTACHEMNTS:**

**Attachment 1 – Project General Specifications**

## **Attachment 1:**

### **SGL 87 Invasive Species Spraying and Mowing Project**

#### **1. GENERAL SPECIFICATIONS:**

- A.** Approximately 60 acres of Autumn Olive and Black Locust will be mowed using at minimum a 50" Skid steer mounted forestry mulcher.
- B.**
- C.** All work, including site cleanup, must be completed by the expiration date of the project.
- D.** The Pennsylvania Game Commission reserves the right to inspect/evaluate the equipment which will be used to complete the contract. If in the opinion of the LMGS the equipment is not adequate to meet the specifications of the contract, the contractor will have two (2) options: Option 1 is to secure and utilize other equipment acceptable to the LMGS for the project. Option 2 is to decline the contract. If the contractor does not have adequate equipment to complete the project and does not obtain satisfactory equipment, the contract will be terminated. The decision of the LMGS as it relates to proper equipment and its ability to complete the work will be final.
- E.** Damage to existing infrastructure (roads, trails, food plots, etc.), private or public, will be the responsibility of the contractor to repair, at their expense, to the pre-existing or better condition. The need for repair will be determined by the LMGS prior to the conclusion of the project.
- F.** The contractor is responsible for contacting PA One Call (8-1-1) at least three (3) business days prior to any earth moving activities or hauling to ensure all utility lines are clearly identified. For more information, visit [www.pa1call.org](http://www.pa1call.org). Failure to provide adequate lead time will delay the start of the project.
- G.** All PGC gates are to be kept closed at all times, except when the contractor is present on the site.
- H.** The following will be "No-Work Days" during the contract period:
  - i.** The opening day and on all Saturdays during spring gobbler season, including the youth spring gobbler hunt.
- I.** Attachment 1 contains maps that provides location and specific site information for the project areas.
- J.** The contractor shall comply with all State Game Lands regulations.
- K.** Contractors will not remove anything from the property including flora, fauna, or artifacts.

- L. The contractor will remove all trash and garbage, personal and otherwise, generated from the work performed. Burning is not permitted on this project.
- M. An emergency spill kit, large enough for equipment being used, will be available at all times during active operations on the project site.
- N. The contractor will notify the LMGS **three days (72 hours) prior** to beginning and completion of the project work. The contractor may work at times other than the schedule of the LMGS.
- O. The LMGS will inspect the work and may direct contractor to rework certain road areas or other tasks to meet required specifications. Inspection of the project will occur during normal working hours.
- P. Final inspection of the project will be conducted by the LMGS. The contractor may be present at the final inspection. Upon successful completion of the required work, payment will be released to the contractor
- Q. Failure to meet and follow the terms and conditions of the project will be grounds to terminate the contract and forfeiture of the bond to the Pennsylvania Game Commission.

**1. Invasive Mowing: SGL 87**

- A. Approximately 60 additional acres will be mowed using at minimum a 50" Skid steer mounted forestry mulcher and mowed down to ground level.
- B. These areas consist of autumn-olive, Bradford pear, black locust, and some dead and dying spruce.
- C. The mowed area's boundaries are flagged with ORANGE ribbon and are depicted in the attached maps.
- D. The areas include some oak, and chestnuts that are to be left in addition to all live conifers. These trees are marked with pink flagging.
- E. Any freshly disturbed soil will be seeded with oats (spring) at a rate of 30 lbs./ac at the completion of the project.







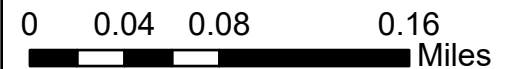
# Invasive Mowing Project

SGL # 87

Ho Chi Min 1 14.12 Acres



- Local Road
- == PGC Road
- ▭ SGL Boundary
- ▭ Mow Areas





# Invasive Mowing Project

SGL # 87

Yoder Rd. 46.18 Acres



- Local Road
- == PGC Road
- ▭ SGL Boundary
- ▭ Mow Areas

